



St. Leo School
120 Main Street
Leominster, MA 01453
Tel 978-537-1007 Fax 978-537-7420

Extended Care Program 2016-2017

Age Level: Pre-K through grade 8

Hours of Operation: Morning Care – 7 a.m.-8:00 a.m.
After School Care – 3:00 p.m.-5:30 p.m.

The extended care program operates only within the framework of our school calendar. The program is not in operation during vacations or inclement weather days. There is no After School Care on early release days. If the City of Leominster calls for a one or two hour delay due to inclement weather, there will be no Morning Care.

Location of Morning Care: Ms. Champagne's room on the first floor of the old building. You can access the Morning Care room at the lower side entrance, next to the garden. Ring the doorbell and someone will assist you. *Any students who arrive before 8 a.m., other than for extra help or NJHS, must report to Morning Care.

Location of After School Care: The lower floor of the old building (cafeteria & play room). After School Care pick-up is located at the cafeteria door near the playground behind the old building. Ring the doorbell and someone will assist you.

Snacks are not provided by the Extended Care Program. Parents provide snacks for their own children.

Program Cost:

Hourly Fees: \$8.00 per hour or any increment thereof

Extended Care fees are hourly not incremental. For example, if your child is at Extended Care for 1 hour, you will be charged \$8, but if the child is at Extended Care for 1 hour and 10 minutes, the charged will be \$16.

Late Fees: \$2.00 per minute after 5:30 p.m.

The Extended Care staff track student attendance according to the Extended Care clock.

If you have an emergency and/or are running late for Extended Care pick-up, please notify the Extended Care Staff by calling **978-537-4322**.